

**TENDER NOTICE  
NO. .... /CECB/PURCHASE/02/2016-17**

**TENDER DOCUMENT  
FOR  
SUPPLY OF PM<sub>10</sub> AND PM<sub>2.5</sub>  
SAMPLER**



**CHHATTISGARH ENVIRONMENT  
CONSERVATION BOARD**

## **Table of Contents**

### **SECTION 1 – INVITATION OF THE BIDS**

### **SECTION 2 – ELIGIBILITY CRITERIA**

### **SECTION 3 – INSTRUCTIONS TO BIDDERS**

### **SECTION 4- TECHNICAL BID**

### **SECTION 5 – TERMS AND CONDITIONS OF CONTRACT**

### **SECTION 6 – REQUIREMENT AND LOCATIONS OF DELIVERY**

### **SECTION 7 – COMMERCIAL BID**

### **SECTION 8 - ANNEXURES**

Annexure A1 : Bidder's Information

Annexure A2 : Declaration Regarding Clean Track by Bidder

Annexure A3 : Declaration for Acceptance of Tender Terms and Conditions

Annexure A4 : Declaration Of Annual Turnover And Income Tax Return

### **SECTION 9- CHECK LIST**

### SECTION 1 – INVITATION OF THE BIDS

Tender No.	...../CECB/PURCHASE/02/2016-17
Tender Date	17th August 2016
Advt. No.	Advt. No.02/16-17
Item Description	<b>Tender Document for supply of PM<sub>10</sub>and PM<sub>2.5</sub>Sampler</b>
Category	Goods
Pre- Bid Meeting Date &Time	2nd September 2016, 12:00 P.M.
Pre-Bid Meeting Place	Paryavas Bhawan, North Block, Sector - 19, Naya Raipur (C.G.)
Last date &time of submission of Tender :	20th September 2016 upto 03:00 P.M.
Place of Submission of Bids	Paryavas Bhawan, North Block, Sector - 19, Naya Raipur (C.G.)
Submission of Bids	<b>Two Bid System:</b> The two bid system will be followed for this tender. In this system bidder must submit their offer in separate sealed envelopes as – Technical Bid and Commercial Bid. Both the technical bid and commercial bid envelopes should be clearly marked as "Envelope No. 1 - Technical Bid"and "Envelope No. 2 - Commercial Bid"andboth these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed with our Tender No. &Due Date and to be submitted to the concern department/section mentioned in tender document.
Opening Date &Time of tender	20th September 2016 upto 04:00 P.M.
Tender Fees	Tender Fee of Rs. 1000/- (Rs. One Thousand Only) in the form of Demand Draft in the favour of 'Member Secretary, Chhattisgarh Environment Conservation Board, Raipur'payable at Raipur 'to be submitted in Technical Bid "Envelop 1."
Earnest Money Deposit	Earnest Money Deposit (EMD) of Rs. 1,00,000/- (Rs. One Lac Only) in the form of Demand Draft in the favour of "Member Secretary, Chhattisgarh Environment Conservation Board, Raipur 'payable at Raipur to be submitted in Technical Bid "Envelop 1."
Place of Opening Tender	Paryavas Bhawan, North Block, Sector - 19, Naya Raipur (C.G.)
Any Clarification	Name : Member Secretary Dept : Chhattisgarh Environment Conservation Board Email : <a href="mailto:hocceb@gmail.com">hocceb@gmail.com</a> Tel. No. :

## SECTION 2 – ELIGIBILITY CRITERIA

Following documents are required to be submit in Envelop 1 otherwise the officer shall be liable for rejection.

1. The bidder shall provide exclusive company profile including necessary certificates / license for manufacture the product from DGTD / SSI/SIA etc.
2. Enclose copy of **PAN CARD** of the firm.
3. Enclose copy of valid **Sales Tax/VAT Registration certificate**.
4. Enclose Bidder's Information as per **Annexure A1**.
5. The Bidder must not be blacklisted/Suspended or any service related dispute with any organisation/Govt. Organisations/ Bank in India or outside India or any litigation pending. **Annexure A-1**.
6. The bidder should accept Tender Terms & Conditions- **Annexure A3**.
7. The bidder's Annual Business Turnover for last two financial years ie. 2013-14 & 2014-15 should not be less than Rs. 2 crores p.a. (Enclose copy of Audited Annual Accounts)- **Annexure A4**.
8. The bidder should have submitted filed ITR for last two years i.e. A.Y. 2013-14 & A.Y. 2014-15. (Enclose copy of Acknowledgments.) - **Annexure A4**.

### **SECTION 3 – INSTRUCTIONS TO BIDDERS**

#### **SUBMISSION OF OFFER:**

1. The Quotation **MUST BE ENCLOSED IN A SEALED COVER** superscribing Tender number / due date & should reach the undersigned on or before due date mentioned in the tender notice. If the quotation cover is not sealed, it will be rejected.
2. Tender should be dropped in the tender box kept in the office of mentioned Department. No tender is to be handed over to our staff personally unless otherwise specified. All communications are to be addressed to the undersigned only. In case due date happens to be holiday the tender will be accepted and opened on the next working day.
3. The bid can be submitted in person or through post/ courier (CECB shall not be responsible for any postal delays or any other reason for not submitting the bid in the specified time and resulting in disqualification / rejection of any bid) so as to reach on or before the due date and time.
4. The leaflets catalogue, etc. should be sent invariably so that a proper evaluation of the equipment offered is possible.

#### **COMMERCIAL BID :**

1. Price quoted should be in Indian Rupees, free pick up & delivery to CECB.
2. Prices should include all taxes like sales tax, excise tax or any other taxes applicable.

#### **BID OPENING PROCESS:**

1. The Technical Bid will be opened in the first instance in the presence of representatives of the bidders at CECB.
2. Financial bids of only those bidders, whose bids are found technically qualified, by the Technical Evaluation Committee, will be opened in the presence of the vendor's representatives subsequently at a later date for further evaluation.
3. The authorized representative of bidders, present at the time of opening of the bids shall be required to sign an attendance register as a proof of having attended the commercial bid opening.

#### **CANCELLATION OF TENDER:**

1. Notwithstanding anything specified in this tender document, Purchaser / CECB in his sole discretion, unconditionally and without having to assigned any reasons, reserves the rights:
  - a) To accept OR reject lowest tender or any other tender or all the tenders.
  - b) To accept any tender in full or in part.
  - c) To reject the tender offer not confirming to the tenders terms.
  - d) To give purchase preference to Public Sector undertakings when applicable as per Govt. Policy/ Guidelines.
2. Conditional Tenders and Unsigned Tenders will also be rejected.

### **LATE BIDS:**

CECB will not be responsible:

- i) For delayed / late quotations submitted / sent by post / courier etc.
- ii) For submission / delivery of quotations at wrong places other than the mentioned in the tender.
- iii) Fax / E-mail / Telegraphic / Telex tenders will not be considered.
- iv) Any bid inadvertently received by CECB after the deadline i.e. due date & time for submission of bids, will not be accepted and returned unopened to the BIDDER.

**VALIDITY OF THE OFFER :** 180 Days from the date of opening of the Technical bid.

**TRANSFER AND SUBLETTING :** The seller shall not sublet, transfer, assign or otherwise part with the acceptance to the tender or any part thereof, either directly or indirectly, without the prior written permission of the Purchaser.

### **EVALUATION OF OFFER :**

1. CECB evaluate technical and commercial acceptable offers on landed net Price basis.
2. Offer which deviates from the vital conditions (as illustrates below) of the tender shall be rejected:
  - a) Non- submission of complete offers.
  - b) Receipt of offers after due date and time and or by email / fax (unless specified otherwise).
  - c) Receipt of offers in open conditions.
3. In case any BIDDER is silent on any clauses mentioned in this tender documents, CECB shall construe that the BIDDER had accepted the clauses as per the invitation to tender no further claim will be entertained.
4. No revision in the terms and conditions quoted in the offer will be entertained after the last date and time fixed for receipt of tenders.
5. In case of two bid system the date and time of Price Bid opening shall be intimated to technically qualifying bidders only.

### **DEADLINE FOR SUBMISSION OF BIDS :**

- Bids must be received by CECB before the due date and time at the address specified in the tender document. In the event of the specified date for the submission of bids being declared as a holiday for CECB the bid-closing deadline will stand extended to the next working day up to the same time.

### **COST OF BIDDING:**

- The Firm shall bear all costs associated with the preparation and submission of its Bid and the Purchaser shall not be responsible or liable for those costs regardless of the conduct or outcome of the bidding process.

#### **AMENDMENT OF BIDDING DOCUMENTS:**

1. At any time prior to the deadline for submission of bids, CECB may, for any reason, whether on its own initiative or in response to the clarification request by a prospective BIDDER may modify the bid document.
2. All prospective BIDDER who have downloaded the bidding document may visit CECB, website for amendments / modifications which will be binding on them.

## SECTION 4 – TECHNICAL BID

### **Specifications for Respirable Dust (PM10) Sampler with Gaseous Attachment (AS PER BIS AND CPCB GUIDELINES)**

1. Equipment should conform to BIS IS: 5182-Part-23-2006.
2. RSPM should be collected on filter paper and coarse dust should be collected in a cup under cyclone. This separation technology should be based on approved design from a CSIR Lab.
3. Bidder should submit proof of having supplied these equipments satisfactorily to CPCB and other Govt. Organizations.
4. Calibration Certificate with NABL Logo must be provided to ensure reliability of Calibration.

S.No.	Specifications	:	Requirement	Comply (Y/N)
1	Housing	:	Sturdy Aluminium cabinet to house Blower, Filter holder assembly, time totalizer, Programmable timer, Flow controller & flow measurement device	
2	Heavy duty Blower	:	Brushless and noiseless, for at least 28 hours continuous operation	
3	Flow Rate	:	0.8 to 1.4 M3/min free flow with flow stabilization by electronic feedback flow control device as per BIS Standard	
4	Filter Holder	:	Aluminium Casting with fine finished rubber gasket	
5	Automatic Sampling	:	0 –24 hrs ( Flexible to set at any interval of time)	
6	Time Totalliser	:	0 – 9999.99 Hrs	
7	Flow controller	:	Electronic Feed-back controller with pressure sensor to maintain Constant flow rate and compensate for dust load deposited on filter as per BIS Standard	
8	Auto Shut off	:	Flow controller should have provision to automatically shut off the system if flow rate drops below 0.85m <sup>3</sup> /min in compliance with BIS 5182 – Part 23 : 2006	
9	Flow measurement	:	Glass Monometer tube accurately graduated directly in M3/min and calibrated across a critical orifice	
10	Particulate sampling/Seperation	:	From 10 micron down to 0.1 micron on filter paper and coarse dust should be collected in cup under the cyclone as per BIS design	
11	Power Supply	:	Nominal 220V+- 10%, single phase AC mains	
12	Gaseous Sampling Attachment	:	Thermoelectrically cooled temperature controlled system	
13	Sampling Train	:	4 Nos. of 35 ml. borosilicate glass impingers	
14	Flow Control	:	Four Inlet and One outlet with built in Needle Valves for flow control of each unit & fitted with silica gel tubes	
15	Flow Rate	:	0.3 – 3 LPM, Accuracy: 2% of span, Least Count: 0.05 LPM	

**Specifications for fine particulate (PM2.5) Sampler with Gaseous Attachment**

S.No.	Specifications	:	Requirement	Comply (Y/N)
1	Housing	:	Sturdy Aluminium cabinet to house Blower/Vacuum Pump, Filter holder assembly, PM10 and PM2.5. Impactors based upon USEPA Design, Dry Gas Meter	
2	Heavy duty Blower	:	Oil free pump driven by induction motor for stable flow rate & for at least 28 hours continuous operation	
3	Flow Rate	:	1 M3/hr (16.7 LPM) maintained by Critical Orifice System	
4	Filter Holder	:	Filter holder designed to accept any standard 47 mm diameter filter media	
5	Automatic Sampling	:	0 –24 hrs ( Flexible to set at any interval of time)	
6	Time Totalizer	:	0 – 9999.99 Hrs	
7	Flow controller	:	Provision for Auto Flow Control	
8	Auto Shut off	:	Provision for Auto Shut off	
9	Volume Totalizer	:	Dry Gas meter records the total air volume sampled	
10	Particulate sampling/Seperation	:	Omni Directional Air Inlet with PM10 Impactor and WINS Impactor for PM2.5 conform to USEPA design and CPCB Guidelines	
11	Power Supply	:	Single Phase AC 220 Volts, 50 Hertz Supply. Sampler Unaffected by +/-10% Fluctuation in supply voltage	
12	Gaseous Sampling Attachment	:	Thermoelectrically cooled temperature controlled system	
13	Sampling Train	:	4 Nos. of 35 ml. borosilicate glass impingers	
14	Flow Control	:	Four Inlet and One outlet with built in Needle Valves for flow control of each unit & fitted with silica gel tubes	
15	Flow Rate	:	0.3 – 3 LPM, Accuracy: 2% of span, Least Count: 0.05 LPM	
16	Other Information	:	Design compliance should comply with USEPA published design & the compliance should be certified by a reputed CSIR Lab of India and Calibration Certificate with NABL Symbol must be provided to ensure reliability of Calibration	

## **SECTION 5 – TERMS AND CONDITIONS**

### **AWARD OF CONTRACT:**

1. Only L1 supplier shall be selected for rate contract.
2. CECB reserves the right to reject or accept the highest discount offering Bid or any Bid and also reserves the right of accepting the whole or any part of the Bid and Bidder shall execute the scope of work.
3. The financial evaluation of the bidding shall be done on the basis of the cost of the instruments including 03 years annual maintenance charges.
4. The technical specifications of the equipment are given at SECTION 4. The technical specifications of the offered equipment should be furnished. Schedule of requirement and location of delivery is given at SECTION 6. The check list is shown as SECTION 9.
5. The equipment offered should necessarily contain a guarantee for its trouble free performance for a period of one year from the date of installation.
6. The offer should clearly mention make, name of the manufacturer, detailed specifications, detailed literature about the equipment/ circuit diagram/drawing of the mechanism and any other information relevant to the equipment. For any printing error/ mistake in final bid will be the responsibility of the bidder and no correspondence will be entertained by the Board in future.
7. The tendered should furnish details of supplies made by him to important institutions, along with performance certificate, during last one year [Users' list].
8. The equipment offered should necessarily contain a guarantee for its trouble free performance for a period of one year from the date of installation.
9. The firm / manufacturer submitting the offer shall only quote for one most suitable model of the offered equipment whose specification matches the Board's specifications. No alternate offers shall be considered and, if submitted, the offer shall be rejected.
10. The specifications are clearly mentioned in the document and the Bidder is requested to submit Bid only if their offer strictly comply to these specifications. Please note that no deviation in the required specification will be permitted. The bidding for the instruments having different specification will be on Bidder's risk as the Board will not entertain such Bids.

### **EARNEST MONEY DEPOSIT & SECURITY DEPOSIT:**

While submitting bid, the BIDDER shall deposit an amount mentioned in tender document as Earnest Money, with the CECB through the following instruments:

1. Earnest Money Deposit (EMD) of Rs. 1,00,000/- (Rs. One Lac Only) in the form of Demand Draft in the favour of 'Member Secretary, CECB' payable at Raipur to be submitted in Technical Bid. Failing which, submitted bid will be rejected.
2. EMD of unsuccessful bidders will be returned within 30 days after the award of the contract.
3. The successful bidder shall have to submit 5% amount of the total contract value as performance security in the form of Bank Guarantee for a period of 12 months which shall be retained with CECB till the expiry of guarantee period.
4. EMD of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or derogates from the tender in any respect within the period of validity of its tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, its EMD will be forfeited.

**TERMS OF PAYMENT:**

75% of the cost of instrument shall be paid after receipt of the material by consignee and balance 25% payment shall be released only after satisfactory installation and demonstration of the instruments at the destinations given in Section-6.

**PENALTY:**

In the event of any breach of any of the terms & conditions of the contract or bidder neglects, delays or fails to perform the contract, CECB reserves rights to forfeit the security deposit. The security deposit shall not bear any interest.

**FORCE MAJEURE:** Force Majeure will be accepted on adequate proof thereof.

**In the event of any dispute over this contract, CECB's decision shall be final and binding.**

## SECTION 6 – REQUIREMENT AND LOCATIONS OF DELIVERY

### Requirement and Locations of Delivery of the PM<sub>10</sub> Sampler Details of Address, Contact Person, E-Mail and Mobile No.

Delivery Locations	Requirement	Contact Person	E-Mail ID	Tel. No.
Regional Office, Chhattisgarh Environment Conservation Board, New HIG- 9, 10, 11, Tatibandh, Raipur	02 nos. of PM <sub>10</sub> Sampler	Regional Officer	rocecbraipur2014 @gmail.com	09685095431
Regional Office, Chhattisgarh Environment Conservation Board, 5/32 Bangla, Bhilai, Durg	02 nos. of PM <sub>10</sub> Sampler	Regional Officer	ro_bhilai@rediffm ail.com	09685095424
Regional Office, Chhattisgarh Environment Conservation Board, Vyapar Vihar, Pt. Deendayal Upadhyay Park, Bilaspur	02 nos. of PM <sub>10</sub> Sampler	Regional Officer	cecb.robilaspur@g mail.com	09685095427
Regional Office, Chhattisgarh Environment Conservation Board, Near Tehsil Office, Rampur, Korba	02 nos. of PM <sub>10</sub> Sampler	Regional Officer	rocecbkorba@gma il.com	09685095421
Regional Office, Chhattisgarh Environment Conservation Board, TV Tower Road, Raigarh	02 nos. of PM <sub>10</sub> Sampler	Regional Officer	rorairgarh.cecb@g mail.com	09685095441
Regional Office, Chhattisgarh Environment Conservation Board, Bajrang	02 nos. of PM <sub>10</sub> Sampler	Regional Officer	rocecbamk@gmail. com	09685095429

Bhawan, Namnakala, Ring Road, Ambikapur				
Regional Office, Chhattisgarh Environment Conservation Board, HIG-5 &6, Aghanpur Housing Board Colony, Chhitrakot Road, Jagdalpur	02 nos. of PM <sub>10</sub> Sampler	Regional Officer	rojagdalpur@rediff mail.com	09685095437

**Requirement and Locations of Delivery of the PM<sub>2.5</sub> Sampler**

**Delivery Locations of PM<sub>2.5</sub> Sampler at CECB Laboratories Contact Person, Address, E-Mail and Tel. No.**

<b>Delivery Locations</b>	<b>Requirement</b>	<b>Contact Person</b>	<b>E-Mail ID</b>	<b>Tel. No.</b>
Regional Office, Chhattisgarh Environment Conservation Board, New HIG- 9, 10, 11, Tatibandh, Raipur	02 nos. of PM <sub>2.5</sub> Sampler	Regional Officer	rocecbraipur2014 @gmail.com	09685095431
Regional Office, Chhattisgarh Environment Conservation Board, 5/32 Bangla, Bhilai, Durg	02 nos. of PM <sub>2.5</sub> Sampler	Regional Officer	ro_bhilai@rediffm ail.com	09685095424
Regional Office, Chhattisgarh Environment Conservation Board, Vyapar Vihar, Pt. Deendayal Upadhyay Park, Bilaspur	02 nos. of PM <sub>2.5</sub> Sampler	Regional Officer	cecb.robilaspur@g mail.com	09685095427
Regional Office, Chhattisgarh Environment Conservation Board, Near Tehsil Office, Rampur,	02 nos. of PM <sub>2.5</sub> Sampler	Regional Officer	rocecbkorba@gma il.com	09685095421

Korba				
Regional Office, Chhattisgarh Environment Conservation Board, TV Tower Road, Raigarh	02 nos. of PM <sub>2.5</sub> Sampler	Regional Officer	roraigarh.ceb@ mail.com	09685095441
Regional Office, Chhattisgarh Environment Conservation Board, Bajrang Bhawan, Namnakala, Ring Road, Ambikapur	02 nos. of PM <sub>2.5</sub> Sampler	Regional Officer	rocebamk@gmail. com	09685095429
Regional Office, Chhattisgarh Environment Conservation Board, HIG-5 &6, Aghanpur Housing Board Colony, Chhitrakot Road, Jagdalpur	02 nos. of PM <sub>2.5</sub> Sampler	Regional Officer	rojagdalpur@rediff mail.com	09685095437

## SECTION 7 – PRICE BID

### **Price Bid for Respirable Dust (PM10) Sampler with Gaseous Attachment** **(AS PER BIS AND CPCB GUIDELINES)**

Quantity: 14 Numbers.

S.No.	Specifications	:	Requirement	Rate in Rs.
1	Housing	:	Sturdy Aluminium cabinet to house Blower, Filter holder assembly, time totalizer, Programmable timer, Flow controller & flow measurement device	
2	Heavy duty Blower	:	Brushless and noiseless, for at least 28 hours continuous operation	
3	Flow Rate	:	0.8 to 1.4 M3/min free flow with flow stabilization by electronic feedback flow control device as per BIS Standard	
4	Filter Holder	:	Aluminium Casting with fine finished rubber gasket	
5	Automatic Sampling	:	0 –24 hrs ( Flexible to set at any interval of time)	
6	Time Totalliser	:	0 – 9999.99 Hrs	
7	Flow controller	:	Electronic Feed-back controller with pressure sensor to maintain Constant flow rate and compensate for dust load deposited on filter as per BIS Standard	
8	Auto Shut off	:	Flow controller should have provision to automatically shut off the system if flow rate drops below 0.85m <sup>3</sup> /min in compliance with BIS 5182 – Part 23 : 2006	
9	Flow measurement	:	Glass Monometer tube accurately graduated directly in M3/min and calibrated across a critical orifice	
10	Particulate sampling/Seperation	:	From 10 micron down to 0.1 micron on filter paper and coarse dust should be collected in cup under the cyclone as per BIS design	
11	Power Supply	:	Nominal 220V+- 10%, single phase AC mains	
12	Gaseous Sampling Attachment	:	Thermoelectrically cooled temperature controlled system	
13	Sampling Train	:	4 Nos. of 35 ml. borosilicate glass impingers	
14	Flow Control	:	Four Inlet and One outlet with built in Needle Valves for flow control of each unit & fitted with silica gel tubes	
15	Flow Rate	:	0.3 – 3 LPM, Accuracy: 2% of span, Least Count: 0.05 LPM	

**Price Bid for fine particulate (PM2.5) Sampler with Gaseous Attachment**

Quantity: 14 Numbers.

S.No.	Specifications	:	Requirement	Rate in Rs.
1	Housing	:	Sturdy Aluminium cabinet to house Blower/Vacuum Pump, Filter holder assembly, PM10 and PM2.5. Impactors based upon USEPA Design, Dry Gas Meter	
2	Heavy duty Blower	:	Oil free pump driven by induction motor for stable flow rate & for at least 28 hours continuous operation	
3	Flow Rate	:	1 M3/hr (16.7 LPM) maintained by Critical Orifice System	
4	Filter Holder	:	Filter holder designed to accept any standard 47 mm diameter filter media	
5	Automatic Sampling	:	0 –24 hrs ( Flexible to set at any interval of time)	
6	Time Totalizer	:	0 – 9999.99 Hrs	
7	Flow controller	:	Provision for Auto Flow Control	
8	Auto Shut off	:	Provision for Auto Shut off	
9	Volume Totalizer	:	Dry Gas meter records the total air volume sampled	
10	Particulate sampling/Seperation	:	Omni Directional Air Inlet with PM10 Impactor and WINS Impactor for PM2.5 conform to USEPA design and CPCB Guidelines	
11	Power Supply	:	Single Phase AC 220 Volts, 50 Hertz Supply. Sampler Unaffected by +/-10% Fluctuation in supply voltage	
12	Gaseous Sampling Attachment	:	Thermoelectrically cooled temperature controlled system	
13	Sampling Train	:	4 Nos. of 35 ml. borosilicate glass impingers	
14	Flow Control	:	Four Inlet and One outlet with built in Needle Valves for flow control of each unit & fitted with silica gel tubes	
15	Flow Rate	:	0.3 – 3 LPM, Accuracy: 2% of span, Least Count: 0.05 LPM	
16	Other Information	:	Design compliance should comply with USEPA published design & the compliance should be certified by a reputed CSIR Lab of India and Calibration Certificate with NABL Symbol must be provided to ensure reliability of Calibration	

Place :

VAT Registration No :

Date :

TIN Registration No :

Signature :

Name :

Office Address :

Affix Rubber Stamp:

## SECTION 8- ANNEXURES

### ANNEXURE A-1: BIDDER'S INFORMATION

(On Company / firm's Letterhead)

Details of the bidders :		
1	Name of the bidder	
2	Address of the bidder	
3	Status of the Bidder's firm- (Public/Pvt.)	
4	Details of the Incorporation of the Chemist/Pharmacy	Date:
		Ref. Document-
5	Valid Sales Tax Registration No. (if any)	
6	Valid Service Tax Registration No. (if any)	
7	Permanent Account No. (PAN)	
8	Name & Designation of the Contact person to whom all references shall be made regarding this tender.	
9	Telephone No. (with STD Code)	
10	Email Address of the Contact person	
11	Fax No. (with STD Code)	

**ANNEXURE A-2 – DECLARATION REGARDING CLEAN TRACK**  
Declaration of Clean Track Record (On Company / firm's Letterhead)

To,

Date:

Member Secretary  
Paryavas Bhawan,  
North Block, Sector - 19,  
Naya Raipur (C.G.).

Sir,

**Re: Tender No. ....../CECB/PURCHASE/02/2016-17 dated 17<sup>th</sup> August, 2016  
for "Tender Document for supply of PM<sub>10</sub> and PM<sub>2.5</sub> Sampler.**

I/we carefully gone through the Terms & Conditions contained in the above referred Tender. I/we hereby declare that my company / firm is not currently debarred / black listed/convicted by any Government / Semi Government Organizations / Institutions in India like Drugs Control Authority and no case should be pending under the Drugs and Cosmetics Act and Rules or abroad. I/we further certify that I'm competent officer in my company /firm to make this declaration.

Or

I/we declare the following

No.	Country in which the company is debarred / blacklisted / case is pending	Black listed / debarred by Government / Semi Government Organizations / Institutions	Reason	Since when and for how long

(NOTE : In case the company / firm was blacklisted previously, please provide the details regarding Period for which the company / firm was blacklisted and the reason/s for the same)

Yours faithfully

(Signature of the bidder)

Printed Name

Designation

Seal

Date :

Business Address :

**ANNEXURE A-3: DECLARATION FOR ACCEPTANCE OF Tender TERMS AND  
CONDITIONS**

(On Company / firm's Letterhead)

To,

Date:

Member Secretary  
Paryavas Bhawan,  
North Block, Sector - 19,  
Naya Raipur (C.G.).

Sir,

**Re: Tender No. ....../CECB/PURCHASE/02/2016-17 dated 17<sup>th</sup> August, 2016  
for "Tender Document for supply of PM<sub>10</sub> and PM<sub>2.5</sub> Sampler**

I/we carefully gone through the Terms & Conditions as mentioned in the above referred Tender document. I/we declare that all the provisions of this Tender are acceptable to my company. I /we further certify that I'm an authorized signatory of my company and am, therefore, competent to make this declaration.

Yours faithfully,

(Signature of the bidder)

Printed Name

Designation

Seal

Date :

Business Address :

**ANNEXURE A-4 : DECLARATION OF ANNUAL AND  
INCOME TAX RETURN**  
(On Company / firm's Letterhead)

To,

Date:

Member Secretary  
Paryavas Bhawan,  
North Block, Sector - 19,  
Naya Raipur (C.G.).

Sir,

**Re: Tender No. ....../CECB/PURCHASE/02/2016-17 dated 17<sup>th</sup> August, 2016  
for "Tender Document for supply of PM<sub>10</sub> and PM<sub>2.5</sub> Sampler.**

1) I/we hereby declare that, our firm's Annual Turnover as follows, and I/we have also supported an Audited Accounts for your references :

F. Y. 2013 – 14	F. Y. 2014 – 15

And,

2) I/we hereby declare that, our firm had filed Income Tax Returns for last two years i.e. 2013-14 & A.Y. 2014-15. Supported by copy of ITR.

Yours faithfully,

(Signature of the bidder)

Printed Name

Designation

Seal

Date :

Business Address :

Encl : As above

## **SECTION 9 - CHECKLIST**

**The following items must be checked before the Bid is submitted:**

**1. Envelope "1" - Technical Bid**

- a) Demand Draft for Rs. 1000/- (Rs. One Thousand only) towards cost of Bid document
- b) Demand Draft for Rs. 1,00,000/- (Rs. One Lac only) towards Earnest Money Deposit.
- c) Eligibility Criteria Responses (each pages duly sealed and signed by the authorized signatory)
- d) Copy of this Tender document duly sealed and signed by the authorized signatory on every pages.
- e) Annexure A1 : Bidder's Information

Annexure A2 : Declaration Regarding Clean Track by Bidder

Annexure A3 : Declaration for Acceptance of Tender Terms and Conditions

Annexure A4 : Declaration Of Annual Turnover And Income Tax Return

**2. Envelope "2"**

- a) Commercial Bid :

Your quotation must be submitted in two envelopes **Technical Bid (Envelope 1)** and **Commercial Bid (Envelope 2)** superscribing on both the envelopes the Tender no. and the due date and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed with our **Tender No. & Due Date**.